

# DEFIBRILLATOR GUARDIAN CHECKLIST

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## Weekly Checks

- 1 Check the defibrillator is inside the cabinet.
- 2 Check the "green" ready light is on.

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## Monthly Checks

- 1 Check pad expiry. (If less than one month order new pads via the defib supplier).
- 2 Sundries i.e. Face Towel, Razor, Scissors Disposable Gloves and Face Mask are present.
- 3 The keypad lock may need spraying with WD40 or similar.
- 4 Check the battery is okay.

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## After Use of Defibrillator

- 1 Recover defibrillator (could be left where the defib was used, or maybe at SCAS).
- 2 Re-order PADS via the defib supplier. (NB: Pads are only used once).
- 3 Re-order any sundries that have been used.
- 4 Notify SCAS that the defibrillator is back and available.

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Please note that you should notify us immediately if there is a problem with your defibrillator. We need to ensure that our systems are accurate as soon as possible. Please use defib@scas.nhs.uk to notify us.

If we are aware that the defibrillator is not functioning and you have not informed us, we will remove your device from our system.

Please visit: <http://www.scas.nhs.uk/news/campaigns/savealife/>

Kelly Brownsill, Administrator can be contacted on 01869 365 000 ext 5107 between the hours of 0900 and 1200, Monday to Friday or at defib@scas.nhs.uk.

