



# COUNCIL OF GOVERNORS MEETING

Open to members of the public and press

**DATE:** Monday 16 April 2012

**TIME:** **19.00 to 20.30**  
(Refreshments from 18.00)

**VENUE:** The Hall  
Shaw House  
Church Road  
Newbury  
Berks RG14 2DR

## DISTRIBUTION

**CHAIR OF MEETING:** Trevor Jones Chairman

**COUNCIL OF GOVERNORS MEMBERS:** See Council of Governors Distribution List (overleaf)

**APOLOGIES:** None

**IN ATTENDANCE:**

Trust Board Members	(see distribution list overleaf)
Will Hancock	Chief Executive
Fizz Thompson	Deputy Chief Executive and Director of Patient Care
Ian Ferguson	Chief Operating Officer
Steve Garside	Company Secretary
Monica Moro	Membership Officer



## Council of Governors Report 16<sup>th</sup> April 2012

<b>Title</b>	Chief Executive's Briefing
<b>Report Author</b>	Will Hancock, Chief Executive
<b>Purpose of the report</b>	To update governors on key issues affecting the Trust: <ul style="list-style-type: none"><li>• Service Performance</li><li>• Corporate Review</li><li>• Appointments</li><li>• Business Development</li><li>• NHS Developments</li><li>• Stakeholder and Partnership Working</li><li>• Media coverage</li><li>• Membership</li></ul>

### CHIEF EXECUTIVE'S REPORT

#### **999 Service Performance**

Provisional figures show that the Trust has hit the key response time performance measures for 2011/12 including at Cluster level.

Service delivery has continued to be hampered since early in February by extremely high levels of call demand and real difficulty in releasing ambulances from hospitals where it has been necessary to transport a patient to emergency departments. A range of operational escalation measures have been implemented in line with our plans. The Trust has been increasingly robust in challenging partners on hospital handover delays and is working with Commissioners, the SHA and the CQC on the issue.

The key performance information will be circulated to governors and Ian Ferguson will give a presentation later in the meeting.

#### **Corporate Services Review Update**

The Trust launched the review of corporate service departments on Monday 5 March, circulating a document outlining the proposals for a restructure of services to all affected staff.

The review affects the following departments:

- Finance, including Procurement, Performance Information, IM&T and Estates
- HR, including Recruitment

- Education
- Communications
- Service Development and Operational Planning
- Corporate Services and Chief Executives office

A project board has been established to oversee the review, monitor progress against the project plan, review risks and issues and consider all feedback received through the consultation period. This board is chaired by the Chief Executive and comprises of all Directors affected by the review, HR project management and a staff side representative from the JCC. The project board currently meets weekly.

The consultation period will last for 90 days, concluding on 3 June 2012. During this period, Directors will take feedback on the proposals through individual and team meetings, and also from communications through email and the intranet.

As the consultation period draws to a close, the project board will consider the feedback received to finalise their recommendations, which are expected to be presented to the June Board.

### **Appointments**

Ian Ferguson Chief Operating Officer is leaving SCAS on 9<sup>th</sup> June. The Trust will be recruiting a replacement. The vacancy will be covered in the interim by John Nichols, Operations Director.

The Trust is recruiting a Business Development Director

### **Business Development**

The Trust is focussing on tenders for 111 services, PTS and logistics.

### **NHS Developments**

The two Trauma Networks covering Hampshire and Thames Valley have gone live in April. SCAS is well prepared having invested in new equipment, staff training and a Special Incident Desk in anticipation.

The NHS Bill continues to take centre stage politically and is receiving much media attention and debate. The parts of the reforms that do not require legislation are already being put in place. SCAS' new operational areas have been designed to be more coterminous with local commissioning areas. SHA and PCTs are focussing on setting up Commissioner Support arrangements and establishing Clinical Commissioning Group arrangements.

The National Institute for Health and Clinical Excellence (NICE) has approved a new blood thinning drug called Pradaxa that it is hoped can prevent up to 5,000 strokes a year. The drug costs £2.50 a day compared with £1 for the current alternative Warfarin.

The Child Health Atlas report by the Department of Health has found that young children in inner cities are three times as likely to be taken to A&E as children in rural areas. For A&E visits, there was a 36-fold variation between the top and bottom primary care trusts in England. Even with the top five and bottom five areas excluded, the variation was 3.5-fold. There was also a 3.6-fold variation in the rate of deaths around birth, with the lowest rate at 3.5 per 1,000 babies and the highest rate 12.6 per 1,000 babies

## **Stakeholder and Partnership Working**

We have hosted visits from a senior team at SECAMB including the CEO and Chair. This was particularly useful in terms of learning from their experiences as a first wave ambulance FT.

The CEO of Oxfordshire and Bucks NHS Cluster Matt Tait visited SCAS for a half day on 13<sup>th</sup> March spending time in EOC and meeting with area managers from Oxfordshire and Buckinghamshire. Matt was interested in the issues of the impact of the proposed service changes in Buckinghamshire and the progress with the Oxfordshire 111 pilot.

Discussions have concluded on the final details of the governments pension offer and are being considered by Staff Side organisations and their members.

Public engagement has been ongoing around the 'Healthier Together' programme in MK and the South East Midlands area. Five deliberative events have been held over the past month. Over 300 people have been involved in these events: one was aimed at stakeholders and the remaining four involved a representative sample of the local population in each area.

There were relatively high levels of awareness of the pressures that the health system in the South East Midlands is facing and a general acceptance that 'no change was not an option'. The vision was well received although people did have concerns about transport, in particular how elderly people would be able to access services and how families would be able to visit. However in principle people did indicate they would be willing to travel if they would be treated by specialist teams and had the best chance of a good outcome.

In the next steps options will be fleshed out and become site specific. John Black is representing the three ambulance services affected at the Clinical review group.

The engagement process for the proposals for reconfiguring services in Buckinghamshire is ongoing. A workshop was held looking at making whole system alignment between health and social care a reality. It was agreed to focus on the priority areas of single point of access, out of hours crisis response and long terms condition management and well being. Maria Langler is SCAS' representative on the programme board.

## **Media coverage**

There has been significant national media coverage of hospital handover delays and pressure in A&E departments particularly focussed on London and East of England. SCAS received significant local media coverage in the run up to our last Board meeting highlighting pressures at particular hospitals across our area.

## **Membership**

SCAS has managed to exceed its target of 8,000 public members by 31 March 2012 and now has 8, 467 (as at 4 April).

Various FT events have been planned for April-December period and regular e-mails will be sent to governors asking for assistance at these events. Other FT activities such as members' survey and school competition have been scheduled to take place this year and these will be discussed at our first Membership and Engagement Committee.

We have managed to meet (and in some cases exceed) our targets on most of our area, ethnic, age and gender criteria. We are still short on members from the following groups/areas:

- Hampshire
- Pakistani
- Chinese
- 14 – 16
- 75+

These five categories will continue to be given maximum attention.

It is important to note that other Foundation Trusts within our coverage area do not have enough members of Pakistani and Chinese ethnic and from 14 – 16 age group. We are working together to address this issue.

**Will Hancock**

4<sup>th</sup> April 2012

**COUNCIL OF GOVERNORS**

<b>Meeting:</b>	Council of Governors
<b>Date of Meeting:</b>	5 March 2012
<b>Title of Paper:</b>	Sub-committees and working groups of the Council of Governors
<b>Presented by:</b>	James Bufford – Interim Corporate Secretary
<b>Paper for Debate, Decision or Information:</b>	Information
<b>Main Aim:</b>	To advise the Council of Governors of the results of the nomination for the Nominations Committee and the Membership & Engagement Committee
<b>Summary of key points for consideration:</b>	The governor duly voted to sit on the Nominations Committee. The governors duly nominated to the Membership & Engagement Committee.
<b>Recommendations or Outcome Required :</b>	Agreement to the governors duly nominated.
<b>Previous Forum:</b>	None
<b>Statutory Requirements Met:</b>	NHS Act 2006 Foundation Trust Constitution Monitor's Code of Governance
<b>Contact in case of query concerning this paper:</b>	James Bufford, Interim Corporate Secretary Direct Dial: 01869 36 5032

## **COUNCIL OF GOVERNORS MEETING: 16 April 2012**

3<sup>RD</sup> April 2012

The Council of Governors were invited to put forward nominations for the Nominations Committee and the Membership and Engagement Committee.

### **Nominations Committee**

This committee comprises the Chairman, lead governor and one governor each from the staff, public and appointed governors. Only one staff and one appointed governor stood, while three public governors put their name forward.

In the resulting election the votes were as follows:

- Paul Carnell - 2
- James Hartridge – 8
- Robert Lassam – 4

Therefore the membership of the **Nominations Committee** will be:

- James Hartridge      Public governor
- Keith House          Appointed governor
- Eddie Cottrell        Staff governor
- Bob Duggan            Lead governor
- Trevor Jones          Chairman

Five governors volunteered to join the **Membership & Engagement Committee**:

- Richard Ryan
- Bob Lassam
- Bob Duggan
- David Ridley
- Allan Read

This leaves three vacancies on this committee.

James Bufford  
Interim Corporate Secretary

## Members of the Council of Governors

Olukemi Adenubi	Hampshire Constituency
Mary Ballin	Appointed Partner Governor
Paul Carnell	Hampshire Constituency
Gary Clark	Berkshire Constituency
Patrick Conafray	Oxfordshire Constituency
Eddie Cottrell	Staff Constituency
John Donne	Staff Constituency
Bob Duggan	Buckinghamshire Constituency
Richard Fraser	Buckinghamshire Constituency
Christina Fowler	Staff Constituency
Melanie Hampton	Berkshire Constituency
James Hartridge	Hampshire Constituency
Simon Hoare	Appointed Partner Governor (Local Authority)
Keith House	Appointed Partner Governor (Local Authority)
Fred Hucker	Appointed Partner Governor (PCT)
Robert Lassam	Oxfordshire Constituency
Barry Lipscomb	Appointed Partner Governor (Air Ambulance Charities)
David Palmer	Staff Constituency
Benita Playfoot	Berkshire Constituency
Pauline Quan-Arow	Appointed Partner Governor (PCT)
Allan Read	Hampshire Constituency
David Ridley	Buckinghamshire Constituency
Richard Ryan	Hampshire Constituency
Alan Tottle	Hampshire Constituency
Carol Watts	Staff Constituency
Tim Windsor-Shaw	Oxfordshire Constituency

<b>TRUST BOARD MEMBERS:</b>	Ilona Blue	Non Executive Director
	Claire Carless	Non Executive Director
	Alastair Mitchell-Baker	Non Executive Director
	Keith Nuttall	Non Executive Director
	Eddie Weiss	Non Executive Director
	David Williams	Non Executive Director
	Will Hancock	Chief Executive
	John Black	Medical Director
	Duncan Burke	Director of Communications & Public Engagement
	Ian Ferguson	Chief Operating Officer
	Charles Porter	Director of Finance
	Fizz Thompson	Director of Patient Care



## Council of Governors Meeting

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Newbury, Berks RG14 2DR

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## AGENDA

### *Standing Orders for the Practice & Procedure of the Council of Governors*

*Please state your name and role before speaking for the benefit of members of the public present*

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<b>No.</b>		<b><u>Enclosures</u></b>
1.	<b>Apologies for absence and Chairman's welcome</b> (Trevor Jones – Chairman)	(Verbal)
2.	<b>Minutes of the first Council of Governors' meeting held on 5 March 2012 and matters arising</b>	
3.	<b>Declaration of Governors' Interests</b> <i>Governors are reminded of their obligation to declare any interest relevant to any item under consideration at the meeting.</i>	(Verbal)
4.	<b>Governance Issues</b>	
4.1	<b>Confirmation of the outcome of elections to subcommittees</b> (Steve Garside - Company Secretary)	Enclosure A
5.	<b>Information items</b>	
5.1	<b>Chief Executive's Briefing note</b> (Will Hancock – Chief Executive)	Enclosure B
5.	<b>Key indicators</b> (Trevor Jones – Chairman, Ian Ferguson – Chief Operating Officer)	(Presentation)
6.	<b>Date and Time of Next Meeting:</b>	(Verbal)

### **Dates of Council of Governors Meetings 2012/2013**

18.30	Monday 25 June 2012	HART building, Eastleigh
18.30	Monday 10 September 2012	Shaw House Newbury
18.30	Monday 28 January 2013	Shaw House Newbury